



## **Job Title: Early Childhood Classroom Teacher**

**Supervisor Title:** Manager, Early Childhood Classrooms

**Supervisory Responsibilities:** Teacher Assistants, Interns, Volunteers

**FLSA Status:** Non-exempt, Hourly

Full-Time, Benefits Eligible, 40 Hours Per Week

**On-Site attendance is required for this role**

At-Will Position

**Beyond Blindness** is a California Nonprofit Corporation founded in 1962 whose mission is to empower children with visual impairments and other disabilities to achieve their fullest potential. We envision a world where all children, no matter their abilities, are equipped to live full and rewarding lives. We value People First, championing and building upon the inherent strengths and value within each child, as well as Family, Connection, Impact, Inclusion, Stewardship, and Optimism.

**Beyond Blindness** is the only organization of its kind in Southern California that provides all the support and services — outside of medical care — that children with visual impairments and other disabilities need to develop to their highest potential and live fulfilling lives. Beyond Blindness is a one-stop support resource for these children, and their families, and provides services in clients' homes, at its location in Santa Ana, and in schools throughout Orange County.

### **Position Summary**

Working as part of a team of professionals, the Early Childhood Classroom Teacher is responsible and accountable for overseeing the classroom environment and teaching children including preparation, instruction, evaluation, home visits, and parent conferences regarding children's goals and progress toward school readiness and success in life.

This job description is intended as a guide to the general job responsibilities.

### **Responsibilities**

- Conducts screenings and ongoing assessments of infants and toddlers to determine motor, language, social, cognitive perceptual and emotional skills.
- Completes timely, neat, accurate documentation of screenings, assessments, individualized plans, attendance, daily health checklist, feedings, daily activity logs for parents, inventories, and other documentation as may be deemed necessary for providing quality services.
- Develops, plans, and implements daily lesson plans and activities. Prepares monthly activity calendar.
- Maintains regular communication with parents.
- Attend to health, safety, and hygiene of children.
- Ensures each child's needs are met appropriately by staff.
- Assists with toileting, bathroom, diaper needs, and other care as needed.
- Complies with organizational guidelines and HIPAA health care laws and regulations.
- Participates in training and attends all-staff meetings, as well as regular meetings with Supervisor.
- Other professional, job-related duties as assigned.

### **Expectations**

- **Belief in mission.**

- **Conducts self in a professional manner.**
- **Willing to work evenings and weekends.**
- **Respectful to supervisors and coworkers.**
- **Regards all employee and the info of families we service as highly confidential.**

### **Education & Experience**

- Bachelor's Degree and/or Child Development Teacher permit required.
- Early Childhood Education College Units including:
  - Child Growth & Development
  - Family, Child, and Community
  - Program Planning & Curriculum
  - 3 Additional Units in an Infant/Toddler Specific Elective
- 2+ years working in a nonprofit or classroom environment preferred.
- Previous experience working with children with special needs.

### **Licensing & Accreditation Requirements**

All employees working for Beyond Blindness are required to meet the following at all times:

- LiveScan Fingerprint clearance and background check - DOJ/FBI/Child Abuse Index (one time or upon re-hire)
- Health Screening (one time or upon re-hire)
- Proof of immunity to Measles or MMR Vaccination Record (one time)
- Flu Vaccine within one year (and each year thereafter)
- TDAP Vaccine within last 10 years (and every 10 years thereafter)
- Clear TB test or Chest X-ray within last 4 years (and every 4 years thereafter)
- Current up-to-date Credential, License, Certification or Units for employment

**Beyond Blindness offers competitive salary and benefits programs including medical, dental, vision and life and disability insurance to employees as well as generous holiday and PTO policies.** We also have a variety of additional continuing education, employee referral and childcare programs for eligible employees. We are a diverse community of employees and clients with an emphasis on a culture of engagement, positivity, and support.